

September 2016

## WESTAMPTON TOWNSHIP BEFORE SCHOOL CARE PROGRAM

Dear Parents and Guardians:

Our Before School Care Program will begin on Tuesday, September 6 at 7:00 AM until the start of the school day.

The BSCP is held at the **Holly Hills School**. The Westampton Middle School students will be bussed to the Middle School in time for their classes.

BSCP personnel will be at the Main Entrance Door from 7:00 AM to 7:10 AM each morning to let your children in for the Before School Care Program. **Please do not drop children off before 7:00 AM.** The children will then be taken to Room 6 where the program meets. All parents bringing children to the program **after 7:10 AM** will need to use the doors at the far west (left) end of the school (the kindergarten wing by the new playground). Your child will be let into the program at these doors. Please do not drop your child off out front and leave if our personnel have already left for the classroom. It is dangerous to allow children to wander alone. Students will remain in room 6 until 8:15 AM. **After 8:15 AM, please do not drop off children at this door.**

**DELAYED OPENING** – When there is a delayed opening for school, the Before School Program will be delayed as well. If the delay is a one hour delayed opening, the Before School Program will begin at 8:00 AM. If there is a two hour delayed opening, the Before School Care Program will begin at 9:00 AM.

Enclosed is an Enrollment Application and bill envelope. Please hand in the enrollment form the first time your child attends the program. Bill envelopes should be brought to the program on the first day of each week that your child attends the program. Please be sure to include your work number on the enrollment form.

**FEES:** \$4.00 per day. Each additional child in the family will be charged \$3.00 per day. **There will be no credits issued for missed days in the BSCP.** There will be a \$10 fee for envelopes not submitted in the week the children attend the program. Children owing more than one week of fees will not be allowed to continue in the program.

Your child may bring something to eat if he/she chooses. The Before School Care Program will be quiet time with coloring, games and other activities available to the students.

If you have a problem or question, please call me at 267-1891 ext. 6.

The phone number for the BSCP while it is in session is 609-234-5330.

Amy Stuck  
BSCP Supervisor

**CHILDREN'S ENROLLMENT APPLICATION**  
After School Care and Before School Care

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

Date of Enrollment \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

Address \_\_\_\_\_

Parent's Name \_\_\_\_\_ Parent's Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Business Address \_\_\_\_\_ Business Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Persons Authorized to assume responsibility for the child if parent is not available:

Name \_\_\_\_\_ Name \_\_\_\_\_

Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

CHILD'S DOCTOR \_\_\_\_\_ Phone \_\_\_\_\_

Local Hospital to be used \_\_\_\_\_

Allergies, Regular Medications, Handicaps (explain) \_\_\_\_\_

By my signature, I attest to the following:

That the above information is correct.

That my child is in good health and can participate in the activities of the program.

That in the event of a medical emergency, I authorize Westampton Township After School Care Program/Before School Program to seek emergency medical care for my child as deemed necessary by the Director.

I have received a copy of the Information to Parents Statement, discipline policy, release policy, communicable disease policy, expulsion policy.

Parent Signature \_\_\_\_\_

If a non-custodial parent is not included among those persons authorized by the custodial parent to pick up the child, please explain below and attach a copy of appropriate documents.